



10 Privacy-Safe AI Prompts for Primary Teachers

Personalise the text highlighted in Bold to suit your needs. Paste the amended prompt into your preferred AI chat (Copilot, ChatGPT, Claude, etc.) to help improve your productivity.

1. Lesson Planning

Act as an experienced primary teacher. Create a 60-minute lesson plan for **Year 4** on '**writing a narrative about a bush setting**'. Include a hook/starter, main teaching input, differentiated main tasks for higher, middle, and lower attainers, and a plenary. Explicitly align the learning intentions and success criteria with the **Australian Curriculum v9.0** content descriptors.

2. Differentiation for Stage-Based Learning

For a **composite Year 2/3** class learning about '**Australian money**', provide 3 levels of tasks for the main activity: **LA** (using coins for counting), **MA** (calculating change), and **HA** (solving multi-step word problems). Suggest specific concrete materials or visual scaffolds for the LA group.

3. Writing Model Texts

Draft a model text for a **Year 5** class on the topic of '**a journey along the Murray River**'. Use vivid imagery and sensory language. Leave three blank spaces for pupils to add their own descriptive phrases during the lesson. Target writing features: '**using figurative language**'. Use Australian English spelling

4. Reading Comprehension Questions

Generate 6 reading comprehension questions based on the following text: **[Paste Text]**. Create 2 questions for each: literal retrieval, inferential, and evaluative. Tailor for a **Year 5** class and frame them using QAR (Question-Answer Relationship) strategies where appropriate.

5. Creating Vocabulary Mats (HASS Focus)

Create a vocabulary mat for a **[Year Level]** class on the HASS theme of '**First Nations Australians and Country/Place**'. Include 10 key words, child-friendly definitions suitable for **8–9**-year-olds, and an example sentence for each. Ensure definitions are culturally sensitive and use appropriate terminology (e.g., 'Country' with a capital C).

6. Drafting Feedback (Strengths-Based)

You are a professional Australian primary school teacher. Write 3 strengths-based and 3 next-step feedback comments for a **[Subject]** assignment on **[Topic]**. The student is working at the 'Achieving' level but needs support with '**using conjunctions in complex sentences**'. Keep the language positive, actionable, and aligned with a growth mindset. Do not use student names or gender-specific pronouns.

7. Generating Quiz Questions (Science Focus)

Create 10 multiple-choice quiz questions for a **[Year Level]** class on the **Australian Curriculum Science** topic of **'Earth's rotation and how it causes day and night'**. Include an answer key and explicitly flag 2 questions that target common alternative conceptions Australian students often hold.

8. Improving Procedural Instructions

Rewrite the following set of instructions for a hands-on Science or STEM investigation on **[Topic]**. Simplify the language for a **[Year Level]** class that includes students who benefit from clear, concise, step-by-step directions. Use numbered bullet points and include a brief 'Safety Note' relevant to an Australian classroom.

9. Parent/Carer Communication (Transparent Templates)

Draft a plain-language email to Australian parents summarising what their children will be learning in **[Subject]** this term. Reference the relevant **Victorian Curriculum** strand. Keep it under 150 words, use a warm and collaborative tone, and include one simple, low-prep idea for how families can support learning at home (e.g., 'counting loose change' or 'reading street signs').

10. Adapting Resources for Cognitive Load

Adapt this reading passage on **'a famous Australian explorer'** to support a student with attention and working memory challenges. Summarise it in 5 clear bullet points, bold the key vocabulary, and suggest 2 simple 'check for understanding' questions that do not require extensive written output. **[Insert Passage]**.

Suggestions



Tip 1: Try creating your own prompts following the structure of the above examples.



Tip 2: Try using the prompts using different AI models (Copilot, ChatGPT, Claude, Gemini) and compare results. Which one was the most helpful for you?



Tip 3: Ask your colleagues how they use AI for work to get more ideas. If they haven't used AI much yet, share this resource to help get them started.